



INTERNATIONAL  
CHILDREN'S  
WINTER GAMES



## GUIDE TO ENTRY

January 6 - 11, 2019



## TABLE OF CONTENTS

Introduction . . . . .	3
Timeline for Participation . . . . .	4
Event Schedule . . . . .	5
Classification Description. . . . .	6
General Information. . . . .	7
Parental Consent, Release, & Waiver of Liability . . . . .	8
Entry Guidelines into the United States. . . . .	9
Payment . . . . .	10
Sports . . . . .	11
Venues . . . . .	12





## LAKE PLACID 2019

### INTERNATIONAL CHILDREN'S WINTER GAMES

Nestled in the heart of New York state's Adirondack Mountains is the village of Lake Placid, home to the 1932 and 1980 Winter Olympics. In January 2019, Lake Placid will play host to the 8<sup>th</sup> International Children's Winter Games, nearly 40 years after hosting the world for the XIII Olympic Winter Games.

Lake Placid, New York, USA, is located within the 6-million acre Adirondack State Park, which is home to 132,000 residents as well as 10,000 lakes, 30,000 miles of rivers and streams, and the highest mountains in the state. As a sports and tourism center, this village attracts a wide variety of vacationers and adventure seekers, including elite athletes, who come here to stay at our United States Olympic Training Center — it's one of three in the country — and to train on our Olympic facilities. Lake Placid frequently plays host to athletes from all over the

world, who gather in this quaint village in every season for the highest level of competitions and sporting events. For example, every July, Lake Placid hosts the oldest full distance Ironman Triathlon race on the U.S. mainland. It's one of the many annual sporting events that happen here.

Lake Placid looks forward to carrying on the mission of the International Children's Games of enabling, developing, and advancing the meeting, understanding, and friendship of students from different countries around the world. We are excited to welcome you and share our Olympic legacy with you!

The ICWG will bring together athletes, coaches, and city representatives from around the world in a city to city event.

## TIMELINE FOR PARTICIPATION

1 April, 2018	Invitations to previous host and participating cities and all other cities. Payment starts for ICWG participation fees. <i>NOTE: Limited positions are available. It is advisable to secure acceptance early.</i>
20 June, 2018	Deadline for acceptance of invitation. Deadline for payment of ICWG participation fee. <i>NOTE: Both the participation fee and the acceptance of invitation must be completed by the deadline before being considered a participating city. If all positions are filled prior to this deadline, a position to participate in the Games cannot be guaranteed.</i>
15 July, 2018	Online registration activated. Participating cities will be sent registration details.
1 October, 2018	Registration deadline. Forms and waivers deadline. <i>NOTE: If registration is not completed by this date the position will reopen and could be taken by another participant.</i>



# EVENT SCHEDULE

The event schedule gives an overview of the main programs of the Lake Placid 2019 International Children's Winter Games.

Sunday, 6 January	Arrival of delegations Registration and accreditation Head of Delegation meeting Joint technical meeting
Monday, 7 January	Technical meetings Training sessions Mayor's Reception Opening Ceremony
Tuesday, 8 January	Competition day Side events
Wednesday, January 9	Competition day Side events
Thursday, January 10	End of competitions Closing Ceremony
Friday, January 11	Departure of delegations



# CLASSIFICATION DESCRIPTIONS

## DELEGATION

A city delegation is made up of athletes, coaches, head of delegation, and city representative (often the mayor). Each delegation may consist of a maximum of 24 (18 athletes) and a minimum of 7 (4 athletes). Cities that bring ice hockey teams may have a maximum delegation size of up to 29 (22 athletes). Detailed information about the composition of delegations can be found in the following:

## PARTICIPANTS

- Maximum team size is 18 athletes.
- Participating athletes must reside or attend school in the city which they represent.
- Athletes/participants must be 12 years old by the 1st of January, in the year of the Games, and must still be 15 years old on the 31st of December, in the year of the Games.
- Your city may compete in as many events as the size of your delegation permits.
- An athlete can only be registered in one sport.
- Participation must not exceed the maximum or fall below the minimum number of athletes per sport.
- LOC Lake Placid 2019 reserves the right to limit the total number of participants in each of the sports events.

## SPORTS COACHES

*(maximum team size 4)*

Sports coaches will be the lead contact for their nominated sport. They have the responsibility for ensuring the welfare of participants. There must be one coach for the team. If there are athletes from both sexes in a delegation, each city must ensure that their coaches also represent both sexes.

Additional coaches for team sports are welcome at the delegation's own expense. Coaches will stay at athletes' accommodation for the duration of the Games. Detailed information about booking procedure and costs will be provided at a later stage.

## HEAD OF DELEGATION (HOD)

The head of delegation is the main contact with the organizers during the Games. They will also be responsible for ensuring the registration of their city, for meeting deadlines, and for organizing their city delegation during the Games. HOD will stay at athletes' accommodation for the duration of the Games.

## CITY REPRESENTATIVES

*(1 free of charge, 1 additional only at visiting city's cost)*

As city representative and city representative guest, this individual will gain access/tickets to the VIP events during the Games. They will be allocated accommodation at a VIP hotel, including breakfast and dinner (at the hotel) and lunch at the sport venues. There is an opportunity for a visiting city to fund ONE additional City Representative/VIP (subject to room availability). This additional guest will be allocated accommodation including breakfast and dinner (at the hotel) and lunch at the sport venues, subject to room availability. This will need to be registered and paid before 1 September, 2018.

## CITY GUESTS

*(at visiting city's expense)*

City guests are welcome and will gain access/tickets to the VIP events during the Games. They will be allocated accommodation, including breakfast and dinner (at the hotel) and lunch at the sport venues. Accommodation of additional VIP guests is subject to room availability. This will need to be registered and paid for before 1 September, 2018.

## VISITORS/SUPPORTERS

Visitors such as parents, family members, etc., are welcome to attend the Games at their own expense. All information regarding tourism packages as well as accommodations in and around Lake Placid can be found at [www.LakePlacid2019.com](http://www.LakePlacid2019.com).

# GENERAL INFORMATION

## REGISTRATION

Cities will be sent an invitation to participate in the Games. Upon acceptance of this invitation and payment of the ICWG participation fee, they will be provided with details for the registration process. Athlete/delegation check-in in Lake Placid opens 1 May, 2018 and closes on 31 August, 2018. Deadlines will be strictly adhered to.

## INSURANCE

Insurance is the responsibility of the visiting city. Travel and medical insurance are a requirement for registering and participating in the Lake Placid 2019 ICWG.

## HOSPITALITY

During the 8th International Children's Winter Games, cost-free days for city reps/VIPs, coaches, and athletes have been scheduled as follows:

- First meal: Dinner, Sunday, 6 January, 2019
- Last meal: Breakfast, Friday, 11 January, 2019
- Breakfasts at your host hotel
- Lunches at the venue
- Dinners at your host hotel

Please note that the water in Lake Placid is crystal clear and is supplied by the exceptionally clear waters of Lake Placid. It is of superior quality right from the tap. In an effort to adhere to "green" practices, we hope you will consider using refillable water containers.

## SOCIAL EVENTS

Besides the sport programs, social events are planned to bring all participants together to celebrate the Lake Placid 2019 ICWG.

## ACCOMMODATION

Accommodation will be provided for the following period:

- First night: Sunday, 6 January, 2019
- Last night: Thursday, 10 January, 2019

The head of delegation, coaches, and athletes will be accommodated in hotels in Lake Placid. Delegations will be accommodated together in the same location.

*Note: Early arrival/late departure to the accommodation facilities can be arranged at your own expense. Our team is putting together some affordable options which will include sightseeing, lift tickets, etc. Participating delegations will be informed of these options at a later stage.*

There will be three host hotels for the Lake Placid 2019 ICWG:

Crowne Plaza Lake Placid 101 Olympic Dr. Lake Placid, NY 12946 518-523-2556 www.LakePlacidCP.com	Golden Arrow Lakeside Resort 2559 Main Street Lake Placid NY 12946 518-523-1025 www.Golden-Arrow.com	Hotel North Woods 2520 Main Street Lake Placid, NY 12946 518-523-1818 www.HotelNorthWoods.com
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Early arrivals and late departures can be arranged directly with the hotel.

## TRANSPORT

- Arrival: Sunday, 6 January, 2019
- Departure: Friday, 11 January, 2019

Transport on the above arrival and departure dates will be available to and from Plattsburgh, NY. Each city will be expected to cover their own transportation costs and arrangements for other arrival and departure dates and destinations. During the Games, there will be transportation to/from the official hotels and competition venues. This is shown on the map below.

## PARKING

Parking will be available at the host hotels, the Lake Placid municipal parking lot (adjacent to the Lake Placid Conference Center/Olympic Center), and at each venue location.

## UNIFORMS

It is the responsibility of each city to ensure their athletes are dressed in an appropriate uniform and competition attire as representatives of their city. The official Lake Placid 2019 ICWG logo can be downloaded from the official event website, [www.LakePlacid2019.com](http://www.LakePlacid2019.com).

## COSTS

Upon arrival, heads of delegations will be required to submit credit card details to the hotels as security against loss or damage to property. Upon arrival, city representatives/VIP's will be requested to guarantee their hotel rooms by credit card to the hotel. Any additional costs incurred by participants, e.g. telephone calls and internet services, must be settled with the hotel before your departure.

## DIETARY NEEDS

Please inform the LOC of any special dietary needs for your delegation upon registration, in order that appropriate arrangements can be completed in time.

# PARENTAL CONSENT, RELEASE, AND WAIVER OF LIABILITY

All signed forms must be submitted with registration, closing date being 31 August, 2018.

## *PHOTOGRAPHY/FILM*

Photographs will be taken during the event and used by all official partners of the International Children's Winter Games in all global media such as press, TV, internet, and social media.

## *MEDICAL INFORMATION*

A declaration of all medical conditions/allergies will be requested, including details of medication. Parents/guardians are requested to sign their consent for the Waiver of Liability, as well as their consent for the head of delegation to authorize the medical treatment of participants, should it be required.

## *CODE OF CONDUCT*

The International Children's Winter Games are committed to the highest standards of sport and expect all athletes to honor sports and International Children's Games regulations. Athletes and coaches attending the Games must accept and adhere to this standard. Any violation of these standards may result in disqualification.

## *CHILD PROTECTION*

The LOC is committed to the highest standards in child protection. Visiting cities must ensure that they follow their own city's child protection policies in ensuring that selection of adult leaders and the supervision of their athletes is conducted appropriately.

An emergency contact phone number will be published in the Event Guide provided to all participants upon check-in.





# ENTRY GUIDELINES TO THE U.S.A.

Please refer to the United States Customs and Border website for entry requirements to the United States:

[www.LakePlacid2019.com/USBorderGuidelines](http://www.LakePlacid2019.com/USBorderGuidelines)

If your athletes and team members require a letter of invitation to support any required entry application, please contact Lake Placid 2019 ICWG at [MYaniro@orda.org](mailto:MYaniro@orda.org).



# PAYMENT

Upon receiving the formal invitation letter for participation, cities are required to pay a participation fee.

- Member cities\*: 500,00 Euros
- All other cities: 750,00 Euros

Payment is to be made to the International Children's Games Committee before starting the registration procedure. The payment of the participation fee can only be carried out by bank transfer.

The participation fee payment is NOT REFUNDABLE.

## PAYMENT AND BANK DETAILS

Name: Comité des Jeux Internationaux des Écolier

Bank: Banque Cantonale Vaudoise  
Case postale 300,  
CH-1001-Lausanne

Reference Text\*\*: "CITY NAME" and "ICWG Lake Placid 2019"

IBAN: CH0200767000H53268666

BIC: BCVLCH2LXXX

*Note: All remittance handling fees must be covered by the remitter. Failure to do so may result in a delay in that city's registration. Any received fees that are not identifiable with the correct tax reference will not be accepted and not refunded. Payment of participation fees is mandatory before the initiation of registration process.*

\* Member cities are cities that previously hosted the Games.

\*\* Required







## SPORTS

All sports rules for the Lake Placid 2019 International Children's Winter Games are obtained in the technical handbook. This is available to download on the Games website: [www.LakePlacid2019.com](http://www.LakePlacid2019.com).

The Lake Placid 2019 International Children's Winter Games offer competitions in 8 sport disciplines with an overall of 31 medal decisions. Competitions are held in the following sport disciplines and encompass traditional and new event formats.:

- Alpine Skiing
- Biathlon
- Cross-Country Skiing
- Figure Skating
- Free Skiing
- Ice Hockey
- Snowboarding
- Speed Skating Long Track
- Speed Skating Short Track

A central part of the Lake Placid 2019 ICWG sports program are "Mixed Team Events" which will allow athletes from various delegations and different genders to compete together in teams. Mixed Team Events will be held in Alpine, Free Skiing, Cross-Country, Biathlon, Bobsled, and Speed Skating.



# COMPETITION VENUES

All venues are located within a 9-mile radius from downtown Lake Placid. The Venue Master Plan gives an overview of all venues and their locations. All venues can be reached by the official ICWG2019 transportation system.

OLYMPIC CENTER	Figure Skating, Short Track Speed Skating, Ice Hockey
OLYMPIC JUMPING COMPLEX	Cross-Country Skiing, Biathlon
OLYMPIC OVAL	Long Track Speed Skating
WHITEFACE MOUNTAIN	Alpine Skiing, Freestyle Skiing, Snowboarding





