



GUIDE TO ENTRY



Content

1	Innsbruck 2016 International Children's Winter Games	3
2	Timeline for Participation	3
3	Event Schedule	4
4	Classification Description	4
5	General Information	6
6	Parental Consent, Release and Waiver of Liability	8
7	Entry Guidelines to Austria	8
8	Payment	9
9	Sports	9
10	Venues	11

1

Innsbruck 2016 International Children's Winter Games

Located in the heart of the Austrian Alps, Innsbruck is the capital city of the Tyrol and has a population of around 120,000 inhabitants. As a university town, Innsbruck is young and lively with around 25,000 students enrolled in the different faculties, management and medical schools.

Exactly 40 years after the Olympic Winter Games of 1976, Innsbruck will draw the spotlight once again to the venues of yesteryear as well as some of the newer

renovated sport facilities as it hosts the 7th International Children's Winter Games. The ICG brings together athletes, coaches and city representatives from around the world in a city to city event.

As stated in Clause 2 of the ICG Statutes, the aim of the Games is to enable, develop and advance the meeting, understanding and friendship of students from different countries around the world and promote the Olympic Ideal.

2

Timeline for Participation

The following timeline describes the steps you need to consider when registering for the Innsbruck 2016 International Children's Winter Games. Please note that

only by completing the "Online Registration" will your delegation reserve your entry to the sports disciplines on a first come, first served basis.

Mon, 1 Dec. 2014	<ul style="list-style-type: none"> → Invitations – to previous host and participating cities and all other cities → Payment starts for ICG participation fee <p><i>Please note: we have limited positions available so we suggest you get your acceptance in early.</i></p>
Fri, 27 Feb. 2015	<ul style="list-style-type: none"> → Deadline for acceptance of invitation → Deadline for payment of ICG participation fee <p><i>Both the participation fee and the acceptance of invitation must be completed by the given deadline before being considered a participating city.</i></p> <p><i>Please note: if all positions are filled prior to this deadline we cannot guarantee your city a position to participate in the Games.</i></p>
Mon, 11 May 2015	<ul style="list-style-type: none"> → Online registration activated → Participating cities will be sent login details to our registration system.
Fri, 31 Jul. 2015	<ul style="list-style-type: none"> → Registration deadline → Including returning all signed forms and waivers <p><i>Please note: if your registration is not completed by this date then we will reopen availability to cities on our waiting list, which could result in you losing your position.</i></p>

3

Event Schedule

The event schedule gives an overview of the main programs of the Innsbruck 2016 International Children's Winter Games.

Mon 11.01.2016	<ul style="list-style-type: none"> → Arrival of Delegations → Registration and Accreditation → Head of Delegation Meeting → Joint Technical Meeting 	Wed 13.01.2016	<ul style="list-style-type: none"> → Competition Day → Side Events
Tue 12.01.2016	<ul style="list-style-type: none"> → Technical Meetings → Training Sessions → Competition Day → Mayor's Reception → Opening Ceremony 	Thur 14.01.2016	<ul style="list-style-type: none"> → Competition Day → Side Events
		Fri 15.01.2016	<ul style="list-style-type: none"> → End of Competitions → Closing Ceremony
		Sat 16.01.2016	<ul style="list-style-type: none"> → Departure of Delegations

4

Classification Description

Delegation

A city delegation is made up of athletes, coaches, head of delegation and city representative (often the Mayor). Each delegation may consist of a maximum 24 (18 ath-

letes) and minimum of 7 (4 athletes). Cities that bring ice hockey teams may have a maximum delegation size of to 29 (22 athletes). Detailed information about the composition of delegations can be found in the table below.

	Delegations without an ice hockey team	Delegations with an ice hockey team
Ice hockey players	0	13-17
Athletes other sports	18	5
Coaches ice hockey	0	3
Coaches other sports	4	2
Head of delegation	1	1
City representative	1	1
Max delegation size	24	25-29



Participants (Athletes: maximum team size 18)

All athletes must be 12 to 15 years old to participate in the Games. Only athletes aged 12,13,14,15 on December 31 (born between 01.01.2001 and 31.12.2003) in the year of the Games may compete. Athletes are allocated one sport only and must be supervised by the city coaches and head delegate. Cities are requested to try and balance between the numbers of male/female participants in general:

- An athlete can only be registered in one sport
- Your city may compete in as many events as the size of your delegation permits
- Participation must not exceed the maximum or fall below the minimum number of athletes per sport
- LOC Innsbruck 2016 reserves the right to limit the total number of participants in each of the sports events

Sports Coaches (maximum team size 4)

Sports coaches will be the lead contact for their nominated sport. They have the responsibility for ensuring the welfare of participants. There must be one coach responsible for each sport and a nominated head coach for the team. If there are athletes from both sexes in a delegation, each city must ensure that their coaches also represent both sexes.

Additional coaches for team sports are welcome at the delegation's own expense. Coaches will stay at athletes' accommodation for the duration of the Games. Detailed information about booking procedure and costs will be provided at a later stage.

Head of Delegation (HOD)

The head of delegation is the main contact with the organisers during the Games.

They will also be responsible for ensuring the registration of their city, for meeting deadlines and for organizing their city delegation during the Games. HOD will stay at athletes' accommodation for the duration of the games.

City Representatives (1 free of charge, allowed to 1 guest sharing the same room at visiting cities' expense)

As city representative and city representative guest, this individual will gain access/tickets to the VIP events during the Games. They will be allocated accommodation at a VIP hotel, including bed and breakfast with lunch (at the sports venues) and evening meal (at the hotel/event). This will need to be registered and paid for before 31 July 2015.

City Guests (at visiting cities' expense)

City guests are welcome will gain access/tickets to the VIP events during the Games. They will be allocated accommodation including bed and breakfast with lunch (at the sports venues) and evening meal (at the hotel/event) subject to room availability. This will need to be registered and paid for before 31 July 2015.

Visitors/supporters

Visitors such as parents, family members, etc., are welcome to attend the Games at their own expense. All information regarding tourism packages as well as accommodation in and around Innsbruck can be found at www.innsbruck2016.com.

5

General Information

Registration

Cities will be sent an invitation to participate in the Games. Upon acceptance of this invitation and payment of the ICG participation fee, they will be provided with login and password details for the registration process. Registration opens on 11 May 2015 and closes on 31 July 2015. These deadlines will be strictly enforced.

Insurance

Insurance is the responsibility of the visiting city. Travel and medical insurance are a requirement for registering and participating in the ICWG Innsbruck 2016.

Hospitality

During the 7th International Children's Winter Games, cost-free days for city reps/VIPs, coaches and athletes have been scheduled as follows:

First meal: Dinner, Monday, 11 January 2016 at the Innsbruck Exhibition Centre

Last meal: Breakfast, Saturday, 16 January 2016 at the accommodation

Meals will be offered as follows:

- Breakfast at the accommodation
- Lunch at the respective competition venue
- Joint dinner at the Innsbruck Exhibition Centre as part of the side events
- *For the Opening and Closing Ceremony specific arrangements will be made*

Please consider that water in Innsbruck comes fresh from the mountain springs and is pure and of excellent quality. Water can be drunk straight from the tap.

Side Events

Beside the sports program, side events are planned to bring all participants together to celebrate the ICWG Innsbruck 2016.

Accommodation

Accommodation will be provided for the following period:

First night: Monday, 11 January 2016

Last night: Friday, 15 January 2016

The head of delegation, coaches and athletes will be accommodated in hotels in Innsbruck, Götzens and Axamer Lizum. Delegations will be accommodated together in the same location.

City representatives will stay at the hotel Ramada located directly next to the Olympiaworld Innsbruck.

NB: Early arrival/late departure to the accommodation facilities can be arranged at own expense. Our team is putting together some affordable options which will include sightseeing, lift tickets, etc. Participating delegations will be informed of these options at a later stage.

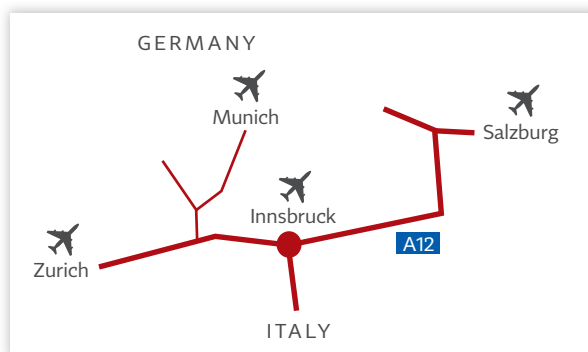
Transport

Arrival: Monday, 11 January 2016

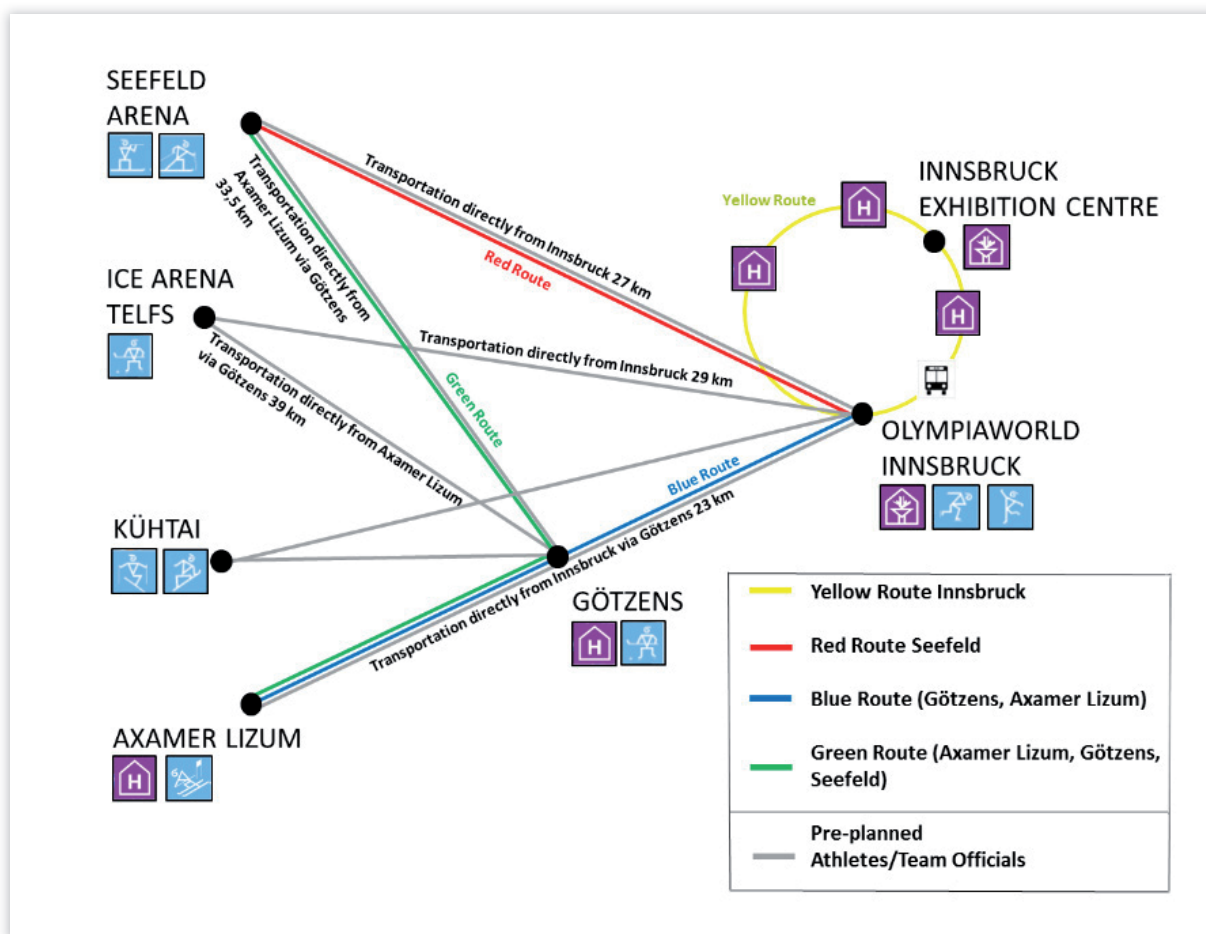
Departure: Saturday, 16 January 2016

Transport on arrival and departure to and from Innsbruck airport or Innsbruck main train station will be provided free of charge on the above dates.

Each city will be expected to cover their own transport costs and arrangements for other arrival and departure dates and destinations. Please note that Munich airport (GER) is located only a short drive from Innsbruck. However, it is not an official Port of Entry for the ICWG Innsbruck 2016. The Organising Committee will not provide services at this location.



During the Games, there will be transportation to/from official hotels, competition venues and other ICWG Innsbruck 2016 venues as shown on the map below. The Yellow Route Innsbruck connects all accommodation in Innsbruck as well as the venues Olympiaworld and Innsbruck Exhibition Centre. The Olympiaworld Innsbruck will be used as the transport hub and connect Innsbruck to the other competition venues. After 17:00 hours the Innsbruck Exhibition Centre will be used as the transport hub and connection to all accommodation.



Routes at the ICWG Innsbruck 2016:

- Yellow Route Innsbruck – connection within Innsbruck
- Red Route Seefeld – connection between Innsbruck and Seefeld Arena
- Blue Route Axamer Lizum – connection between Innsbruck, Götzens and Axamer Lizum
- Green Route – connection between Axamer Lizum, Götzens and Seefeld

In addition, preplanned transportation will be provided to the venues Telfs and Kühtai.

Parking

Please be aware that the LOC will not provide dedicated parking facilities, neither at the accommodation nor at the venues.

Delegations arriving with own vehicles have the possibility to use the Park + Ride facilities at the Olympiaworld Innsbruck at their own expense.

Uniforms

It is the responsibility of each city to ensure their athletes are dressed in the appropriate uniforms and competition attire as representatives of their city. The official ICWG Innsbruck 2016 Logo can be downloaded from the official event website www.innsbruck2016.com.

Costs

Upon arrival, heads of delegations will be required to submit credit card details to the hotels as security against loss or damage to property. Upon arrival, city representatives/VIPs, will be requested to guarantee their hotel rooms by credit card to the hotel. Any additional costs incurred by participants, e.g. telephone calls and internet services, must be settled with the hotel before your departure.

Dietary needs

Please inform the LOC of any special dietary needs for your delegation upon registration, in order that appropriate arrangements can be completed in time.

6

Parental Consent, Release and Waiver of Liability

All signed forms must be submitted with registration, closing date being 31 July 2015.

Photography/Film

Photographs will be taken during the event and used by all official partners of the International Children's Winter Games in all global media, e.g.:

- press
- TV
- internet
- social media.

Medical information

A declaration of all medical conditions/allergies will be requested, including details of medication. Parents/Guardians are requested to sign their consent for the Waiver of Liability, as well as their consent for the head of delegation to authorise the medical treatment of participants, should it be required.

Code of Conduct for Athletes/Coaches

The International Children's Games are committed to the highest standards of sport and expect all athletes to honor sports and International Children's Games

regulations. Athletes and coaches attending the Games must accept and adhere to this standard. Any violation of these standards may result in disqualification.

Child Protection

The LOC is committed to the highest standards in child protection. Visiting cities must ensure that they follow their own city's child protection policies in ensuring that selection of adult leaders and the supervision of their athletes is conducted appropriately.

The following table shows the emergency contact details for Austria:

Number	Emergency service
122	Fire brigade
133	Police
144	Ambulance
112	European emergency number

7

Entry Guidelines to Austria

Visa applications have to be lodged at the Austrian embassy or consulate in your country of residence.

Please find below a list of Austrian representations:

<http://www.bmeia.gv.at/en/embassies-consulates/search-for-austrian-representations/>.

For further information please visit the website of the Austrian Ministry of Foreign Affairs using the following link:

http://www.bmeia.gv.at/fileadmin/user_upload/Allgemein/Formulare/Visainformation_EN.pdf.

Upon completion of your registration, ICWG Innsbruck 2016 Organising Committee will provide each city (listing all registered participants) with a letter of invitation to support their visa application.

8

Payment

Upon receiving the formal invitation letter for participation, cities are required to pay a fee of 350 Euros to the International Children's Games Committee before starting the registration procedure. The payment of the participation fee can only be carried out by bank transfer.

Payment and bank details:

Name:

Comité des Jeux Internationaux des Écoliers

Bank:

Banque Cantonale Vaudoise
Case postale 300
CH-1001-Lausanne

Reference text (mandatory!)

"City name" and "ICWG Innsbruck 2016"

IBAN: CH0200767000H53268666

BIC: BCVLCH2LXXX

Note: All remittance handling fees must be covered by the remitter. Failure to do so may result in a delay in city's registration.

Any received fees that are not identifiable with the correct text reference will not be accepted and not refunded.

Payment of participation fees is mandatory before the initiation of the registration process.



9

Sports

All sports rules for the Innsbruck 2016 International Children's Winter Games are contained in the Technical Handbook. This is available to download on the Games website: www.innsbruck2016.com.

Program

The International Children's Winter Games 2016 offer competitions in 8 sport disciplines with an overall of 31 medal decisions. Competitions are held in the sport disciplines

- Alpine Skiing
- Biathlon
- Cross-Country Skiing

- Figure Skating
- Freestyle Skiing
- Ice Hockey
- Snowboard
- Speed Skating

and encompass traditional and new event formats.

A central part of the ICWG Innsbruck 2016 sports program are "Mixed Team Events" which will allow athletes from various delegations and different genders to compete together in teams. Mixed Team Events will be held in Alpine Skiing, Biathlon, Cross-Country Skiing, Freestyle Skiing and Speed Skating.

Quota

The following table gives an overview of the athletes quota for the respective disciplines:

Disciplines	Events		Max. / Delegation	
			Boys	Girls
Alpine Skiing	Giant Slalom (B/G)	2	3	3
	Parallel Slalom Mixed Team (2B/2G)	1		
Freestyle Skiing	Ski Cross Mixed Team (2B/2G)	1	Mixed Delegations - Alpine & Freestyle	
Snowboard	Ski Slopestyle (B/G)	2	2	2
	Snowboard Cross (B/G)	2	2	2
Cross-Country	Snowboard Slopestyle (B/G)	2		
	Classic (B/G)	2	2	2
	Sprint Free Technic (B/G)	2		
	Mixed Team Relay (2B/2G)	1	Mixed Delegations	
Biathlon	Sprint (B/G)	2	2	2
	Elimination Sprint (B/G)	2		
	Mixed Team Relay (2B/2G)	1	Mixed Delegations	
Ice Hockey	Boy's 8 team tournament	1	17	0
Figure Skating	Single (Short/Free) (B/G)	2	1	2
	Ice Dance (Short/Free)	1	1	1
Speed Skating	500 m (B/G)	2	2	2
	1000 m (B/G)	2		
	Mass Start (B/G)	2		
	Mixed Team Sprint (3 Athletes)	1	Mixed Delegations	
		31	limited to 18*	

*Delegations without hockey team up to **24** = 18 athletes + 4 coaches + 1 head of delegation + 1 city rep.

*Delegations that bring hockey teams up to **29** = 17 hockey players + up to 5 other athletes + 3 hockey coaches + max. 2 coaches other sports + 1 head of delegation + 1 city rep.

Year of birth: **01.01.2001 - 31.12.2003** / age group: 12-15

10

Venues

All venues are located within a 30km radius in and around Innsbruck. The Venue Master Plan gives an overview of all venues and their locations. All venues can be reached by the official ICGW2016 transport system or by using public transport.

Competition Venues

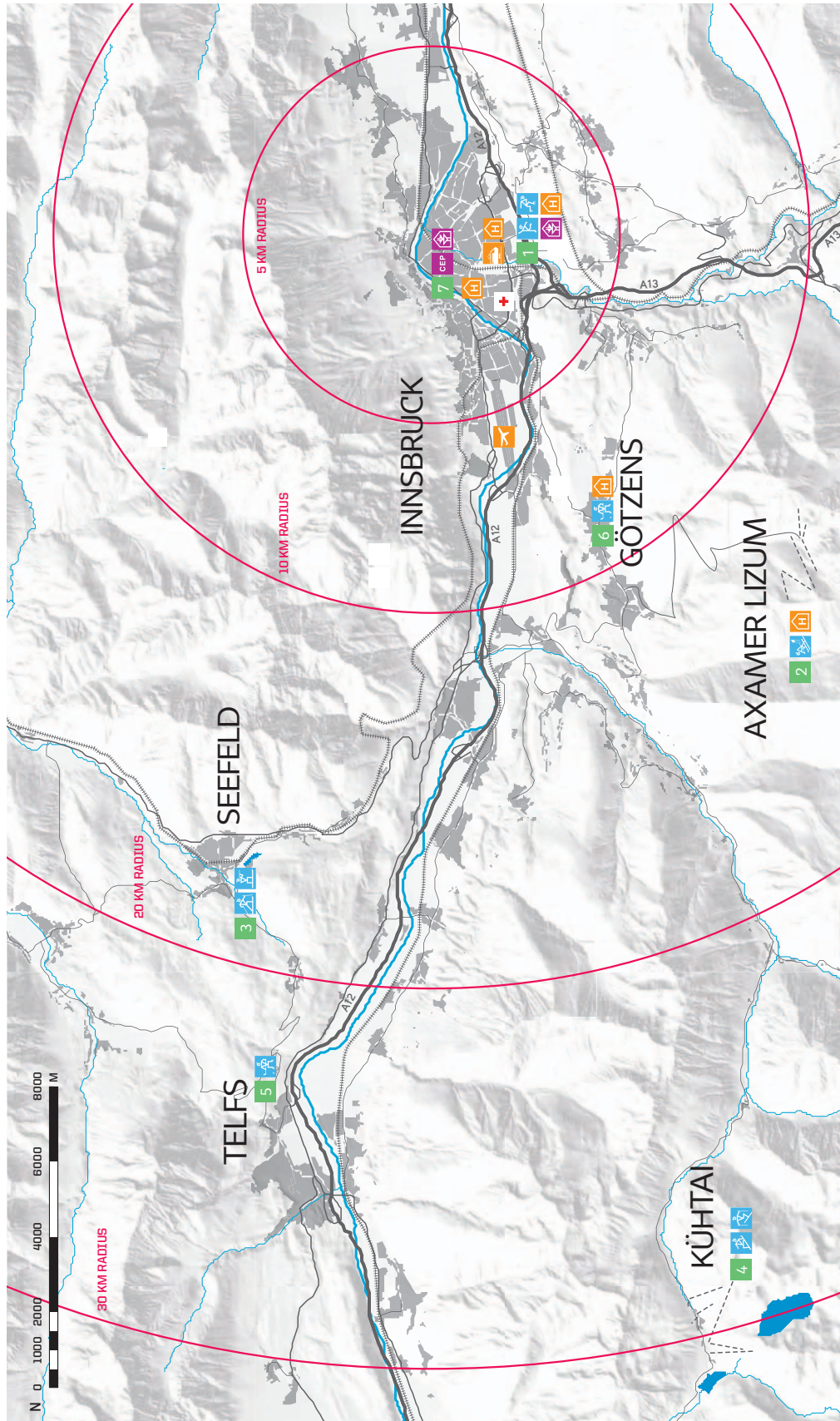
- **Olympiaworld Innsbruck**
 - **Tyrolean Ice Arena:** Figure Skating
 - **Olympic Speed Skating Oval:** Speed Skating
- **Axamer Lizum:** Alpine Skiing

- **Seefeld Arena:** Biathlon, Cross-Country Skiing
- **Kühtai:** Snowboard Slopestyle, Ski Slopestyle, Snowboard Cross, Ski Cross
- **Ice Arena Telfs:** Ice Hockey
- **Ice Arena Götzens:** Ice Hockey

Non-Competition Venues

- **Innsbruck Exhibition Centre:** Entertainment Program, Main Dining Hall, Closing Ceremony
- **Olympiaworld Innsbruck**
 - **Olympic Ice Stadium:** Opening Ceremony

Venue Master Plan



	Motorway / Railway
	Major urban arterial network
	Light Rail/Gondola/Funicular
	Secondary roads

	Innsbruck Airport
	Main Train Station
	Hospital
	Opening & Closing Ceremony
	Hotels, Athletes Accommodation

1	Olympiaworld Innsbruck Speed Skating, Figure Skating, Opening Ceremony, Transport Hub
2	Axamer Lizum Alpine Skiing
3	Seefeld Arena Biathlon, Cross-Country Skiing

4	Kühtai Snowboard, Freestyle Skiing
5	Ice Arena Telfs Ice Hockey
6	Ice Arena Götzens Ice Hockey
7	Innsbruck Exhibition Centre CEP, Main Dining Hall, Closing Ceremony



International
Children's Games

International Children's Games 2016

Wilhelm-Greil Straße 21/14
A-6020 Innsbruck
E welcome@innsbruck2016.com
I www.innsbruck2016.com



Join us!
[Facebook.com/Innsbruck2016](https://www.facebook.com/Innsbruck2016)

Photo credits: innsbruck-tirol sports gmbh

**INNS'
BRUCK**



innsbruck-tirol
sports legacy